

## Gallery/Exhibition Space – Guild Rental Rates

Rates apply to rentals before Aug 31, 2022. Rental rates subject to annual increase.

	Guild Room	Bateman Room	Multi-Purpose	Any 2 Rooms	Any 3 Rooms
Per Hour	\$15	\$20	\$20	\$30	\$35
Half Day (up to 4 hours)	\$35	\$50	\$50	\$75	\$100
Full Day (9:30am-4pm)	\$50	\$70	\$70	\$105	\$135

Categories – who qualifies?	Local non-profit organizations renting 6 or more consecutive weekly sessions or 12 pre-booked sessions per year, for meetings and workshops only. Available Monday to Friday (10am-4pm), not including holidays.
Sound Equipment	\$45 – small mixer, one mic, mic stand, speaker and system stand. Can include audio input for use with a device (must be requested at time of booking). \$5/additional mic (max of 4).
Other Equipment	N/C – tables, chairs, projector, overhead, screen, wireless access is available with password. Set-up of more than 5 tables and 20 chairs will incur an additional fee of \$20. Risers - \$25/riser.

### Notes:

1. Kitchen use not included in rental.
2. Normally when food or beverages are served there is an additional fee. As part of Guild booking ArtSpring waives this food and beverage fee.
3. GST will be added to all charges.
4. ArtSpring does not require a deposit for Guilds regular weekly sessions. However, if the Guild cancels a booked date after the contract is signed they will be charged 40% of their estimated rental for the canceled date.
5. Final rental invoice will be based on actual usage.
6. All rates and rental conditions are subject to change without notice.