

Exhibition Rental Rates

(revised February 14, 2018)

Categories	Guild Room		Bateman Room		Multi-Purpose Room		Any 2 Rooms		Any 3 Rooms	
	1	2	1	2	1	2	1	2	1	2
Per Day	\$80	\$55	\$100	\$80	\$100	\$80	\$155	\$130	\$200	\$170
Per Week 2-dimensional work	\$325	\$225	\$585	\$350	\$585	\$350	\$665	\$515	\$755	\$575
Per Week 3-dimensional work	\$350	\$250	\$610	\$365	\$610	\$365	\$685	\$545	\$790	\$610

Categories	1	Commercial arts exhibitors or any exhibition charging admission.
	2	Not-for-profit organizations or Salt Spring resident artists exhibiting their own work.

Duty Manager	\$50 per day. For receptions outside of regular hours Mon-Fri 9am-5pm. Please see note 1 below.
Open/Close fee	\$50 per day. Applicable to one day events occurring outside of regular hours, Mon-Fri 9am-5pm.

Food/Beverage Fee	\$25 per reception. Receptions must be schedule at time of booking.
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Sound Equipment	\$40 – Includes two large speakers, amplifier and up to 4 microphones.
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Other Equipment	N/C – tables, chairs, hanging system for artwork. Rates include assistance with moving walls and setting lights. Wireless internet access is available, please ask for the password. Risers - \$10 per riser.
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Notes:

1. ArtSpring's gallery opening reception policy:
 - a. An opening reception in the afternoon (ending no later than 6pm) may be confirmed at any time once the contract is signed and deposit paid. Excluding Saturdays and Sundays from September to May due to afternoon performances.
 - b. Once the contract is signed and the deposit is paid, evening opening receptions may be confirmed ten weeks prior to the rental start date.
2. GST will be added to all charges.
3. A 20% discount is available on all exhibition rentals taking place during the months of December, January, February or March.
4. A non-refundable rental deposit is required when you sign the rental agreement. The deposit is 40% of the estimated rental cost and is credited to the renter at the time of final invoicing. If the dates of the booking are changed after the deposit has been paid, the renter will forfeit that portion of the 40% deposit applicable to the change.
5. Tentative (on HOLD) bookings are bookings where the deposit has not been paid and contract has not been signed. These bookings may be cancelled at any time. There is no guarantee on Tentative/Hold bookings. If ArtSpring receives a request for dates, which are already on hold by another client, ArtSpring staff will do their best to contact the original potential renter. Preference will be given to the rental client who confirms a booking by signing the contract and paying the deposit.
6. All rates and rental conditions are subject to change without notice.