



Island Arts Centre Society

ARTSPRING Visual Arts Wing - Guild Rental Rates*

Who Qualifies?

Local non-profit organizations renting 6 or more consecutive weekly sessions or 12 pre-booked sessions per year, for meetings and workshops only.

	Guild Room	Gallery	Multi-Purpose Room	Any Two Areas	Any Three
Per Hour	\$10	\$15	\$15	\$25	\$25
4-Hr block	\$30	\$45	\$45	\$70	\$95
Per Day	\$40	\$60	\$60	\$95	\$125

Conference/Jankura	\$10/hr	\$25/4 hrs	\$35/day
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Receptions	\$25 per reception (fee to defray cleaning costs)	Receptions must be scheduled at time of book
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Sound Equipment	\$35 (includes use of 2 large speakers, and/or 2 microphones)
	N/C small portable system

Other Equipment	N/C tables, chairs, tv/vcr, overhead, flip chart, screen. Based on availability.
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NOTES

- 1) GST will be added to all charges.
- 2) A 20% discount is available on all Visual Arts Wing room rentals for exhibitions taking place during the months of December, January, February or March.
- 3) Final rental invoice will be based on actual usage; rental arrangements discussed prior to the final performance may be altered in the final invoice if usage has changed.
- 4) Food/beverage service should be restricted to the concession counter adjacent to the kitchen. Receptions including food/beverage may be held in the exhibition rooms by prior arrangement. If alcohol is to be served, it is the responsibility of the renter to obtain necessary permits and licenses.
- 5) Please do not use screws, nails, tape or staples to attach anything to the walls. Repair charges of \$10 per instance of damage will be added to the rental invoice.
- 6) Rental invoices paid with an NSF cheque will be charged back \$10.
- 7) ArtSpring does not provide property or liability insurance for the renter as part of this rental agreement. ArtSpring is not responsible for any missing, stolen or damaged property belonging to the renter. The renter agrees to indemnify and save harmless ArtSpring in respect to any and all claims, demands, actions, suits and costs arising out of or resulting from the use of ArtSpring by the renter. ArtSpring reserves the right to require proof of insurance (certificate with ArtSpring named as an additional insured) prior to event.
- 8) Non-refundable confirmation/damage deposit is required. (\$100 or full rent, whichever is less) No date is firm without deposit.

*Subject to Change Without Notice

For further information about rental rates and scheduling, please call ArtSpring's administration at (250) 537-2125, email info@artspring.ca or visit www.artspring.ca